



# STK'EMLUPSEMC te SECWEP EMC NATION

As represented by the Tk'emlups te Secwepemc and the Skeetchestn Indian Band

## Job Postings (4)

**DEPARTMENT:** SSN Cultural Heritage  
**SUPERVISOR:** Cultural Heritage Coordinator  
**POSITION/TITLE:** SSN Cultural Heritage Lead Monitor (2)  
SSN Cultural Heritage Monitor (2)  
**TERM:** 6 Month Term Position, with the possibility of extension subject to funding

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Stk'emlupsemc te Secwepemc Nation (SSN), comprised of Tk'emlups te Secwepemc (TteS) and Skeetchestn Indian Band (SIB), is a historical and traditional Caretaker Unit of the Secwepemc Nation. The SSN is the governing organization responsible for matters and projects within SSN territory.

### **ALL POSITIONS:**

### **KEY DUTIES & RESPONSIBILITIES:**

- Relays Secwepemc knowledge to Trans Mountain Expansion Project (TMEP) personnel to ensure the protection of environmental and cultural heritage resources
- Monitors mitigation success in protecting the environment and heritage resources
- Monitors project compliance with various regulatory regimes as well as specific environmental, cultural, and archaeological obligations set out in the MBA
- Flags issues as they arise in the field and seeks direction from designated SSN representatives on appropriate cultural heritage protocols
- Maintains confidentiality on all matters relating to the affairs of the SSN
- Other duties as required

### **REQUIRED QUALIFICATIONS:**

#### **Education:**

- High school diploma or equivalent (e.g. Dogwood diploma)
- 1-2 years field experience or an equivalent combination of education, training and experience.
- Spill response and hazardous materials management would be an asset
- Completion of Resources Information Standards Committee (RISC) Archaeological and CMT Inventory Training would be an asset
- Must possess a valid Class 5 driver's license and have a clean driving record
- Must possess (or is willing to obtain) Level 1 or Wilderness First Aid Certificate
- Must possess (or is willing to obtain) S-100 Fire Suppression Certificate
- Must complete TMEP required training and orientations and comply with health and safety policies

#### **Skills and Abilities:**

- Strong appreciation and knowledge of Secwepemc cultural history, laws, values, customs and protocols
- Knowledge and identification of plants, wildlife, aquatic systems, soils and landforms
- Ability to operate and maintain field equipment (e.g. GPS, compass, etc.)

- Ability to read maps and navigate variable terrain
- Strong oral and written communication skills
- Strong analytical, organizational, coordinating and planning skills
- Strong problem-solving and judgement skills
- Ability to work well in teams and independently
- Ability to handle sensitive material in a confidential manner
- Ability to work unsupervised in a field environment
- Physically fit and able to work long hours in adverse conditions
- Flexibility to work a non-normal shift when necessary

**CULTURAL HERITAGE LEAD MONITOR:**

**KEY DUTIES & RESPONSIBILITIES:**

- Discusses work plans with TMEP personnel and ensures SSN cultural heritage protocols are being followed
- Reports to SSN Cultural Heritage Coordinator on construction program, mitigation, non-compliance and chance finds
- Proficient in Microsoft Office (i.e. Word, Excel, Outlook, PowerPoint)
- Ability to comprehend, interpret and write technical reports

**REQUIRED QUALIFICATIONS:**

**Education:**

- Preferred 2 years post-secondary education in environmental sciences or a related discipline

**Skills and Abilities:**

- Proven ability to recognize cultural artifacts, human remains and other significant Secwepemc cultural features including intangible values
- Knowledge of provincial and federal regulatory regimes and acts related to environmental management and protection would be an asset

**Preference will be given to members of the Secwepemc Nation or individuals of Aboriginal descent. Applicants should have a strong understanding of Secwepemc culture, tradition and history.**

**HOURS OF WORK:** Up to 12 hours per day, possible shift rotation of 14 days on/7 days off OR 6 days on/1 day off OR 10 days on/4 days off  
**PAY:** Commensurate with this position  
**LINE OF AUTHORITY:** Reports to **SSN Cultural Heritage Coordinator**

Submit cover letter, résumé and three references to attention of:  
 Amanda Watson, Cultural Heritage Coordinator, Stk'emplupsemc te Secwepemc Nation

**Deadline Friday November 20, 2020 no later than end of business day**

P.O. Box 188, Savona, BC V0K 2J0  
 Tel: 250.373.0023 Fax: 250.373.0025

**Email: [careers@stkemplupsemc.ca](mailto:careers@stkemplupsemc.ca)**

The Stk'emplupsemc te Secwepemc Nation thanks all applicants for their interest; however, only those individuals who meet or exceed the identified qualifications for each position will be contacted. We thank all interested parties in advance for their interest in SSN.