



## ***Stk'emlúpsenc te Secwépemc Nation (SSN)***

*334 Chief Alex Thomas Way, Kamloops BC, V2H 1H1*

*Telephone: 250-373-0023 Fax: 250-373-0025*

### **Employment Opportunity:**

#### **Government-to-Government (G2G) Coordinator**

Stk'emlúpsenc te Secwépemc Nation (SSN), comprised of Tkemlúps te Secwépemc (TteS) and Skeetchestn Indian Band (SIB), is a historical and traditional Caretaker Unit of the Secwépemc Nation. The SSN is the governing organization responsible for matters and projects within SSN territory.

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The Government-to-Government (G2G) Coordinator is primarily responsible to act as a liaison, and primary point of contact between the SSN Joint Council, the Negotiation team, and the SSN Director of Operations (DOO), as this relates to the SSN's work on Title and Rights initiatives. This position takes day-to-day task direction from the DOO but will also take strategic and operational direction from members of the Joint Council and Negotiation team.

#### **Key Responsibilities:**

- Develops strategies consistent with SSN Leadership's direction and assist with implementation of the strategies created;
- Assists with negotiation strategies and plans, with legal and technical assistance from the DOO, as directed by the Joint Council and Negotiations team;
- Supports interim collaborative G2G agreements leading to longer-term agreements in resource sectors such as mining, lands, environmental assessment, archaeology, fish & wildlife;
- Communicates negotiation strategies and mandates to the DOO, SSN Technical Team and department managers; Attends meetings as required that include but are not limited to: SSN Technical staff, SSN leadership, and external meetings with provincial and federal government and industry proponents
- Collaborates with the SSN Negotiation Team, SSN Executive and DOO, in the development of discussion papers, terms of reference, policy proposals and other documents as required;
- Demonstrates receptiveness to opportunities for personal skill development, and is willing to travel as required to assist with the goals and objectives of the SSN;
- All other related duties as required.

#### **Qualifications:**

- University degree with a concentration in a related field (Business Administration, Environmental Science, Natural Resources, Law) or equivalent combination of education and/or training;
- Minimum of two years of professional experience in inter-governmental relations, preferably with





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a focus on Indigenous Rights and Title matters;

- Strong political acumen and issues sensitivity;
- Strong understanding of government processes at various levels of government is an asset;
- Excellent writing and research skills, and the ability to speak persuasively in meetings and larger groups;
- Possess a strong understanding of Secwépemc culture, tradition and history;
- Excellent time management and organizational skills; and
- Proficiency in MS Office including Outlook, Teams, Excel, PowerPoint, SharePoint and Word.

### **What We Offer Our Employees:**

In exchange for your hard work and dedication, you will receive a highly competitive salary of **\$82,165 to \$97,571**, negotiable dependent on experience, along with a great host of benefits, including:

- 2 weeks of vacation to start;
- Extended health, dental and vision;
- 5.5% Registered Pension Plan (RPP) matching and Life insurance; and
- 2 weeks paid vacation at Christmas time.

### **Additional Information:**

- Hours of Work: Full-time; Normal day shift – 7 hours. (Non-normal shifts may be required);
- Physical work location is currently following a hybrid-model and will change in the future as a return-to-office plan is implemented. Currently, the expectation is to work from home and be available to work in both SSN offices (1030 Trans-Canada Highway, Skeetchestn, BC / 334 Chief Alex Thomas Way, Kamloops) on an as-needed basis; and
- The successful applicant must reside in Kamloops or surrounding area.

**Application Deadline: March 5, 2025** or until filled

Submit cover letter and resume to the attention of:

Jordann Hazelwood

Stk'emlupsemc te Secwépemc Nation

334 Chief Alex Thomas Way, Kamloops BC, V2H 1H1

Email: [careers@stkemlupsemc.ca](mailto:careers@stkemlupsemc.ca)

[www.stkemlups.ca](http://www.stkemlups.ca)

SSN thanks all applicants for their interest; only applicants shortlisted will be contacted.

